

Message Text

UNCLASSIFIED

PAGE 01 STATE 084881
ORIGIN ARA-10

INFO OCT-01 ISO-00 MMO-04 ABF-01 FSE-00 FBOE-00 OC-06
CCO-00 /022 R

DRAFTED BY ARA/MGT:PATERRY:MJT
APPROVED BY ARA/MGT:GJKRIEGER, JR.
-----150307Z 083328 /73

P 150110Z APR 77
FM SECSTATE WASHDC
TO AMEMBASSY ASUNCION PRIORITY
AMEMBASSY BOGOTA
AMEMBASSY BRASILIA
AMEMBASSY BUENOS AIRES
AMEMBASSY CARACAS
AMEMBASSY LA PAZ
AMEMBASSY LIMA
AMEMBASSY MONTEVIDEO
AMEMBASSY QUITO
AMEMBASSY SANTIAGO

UNCLAS STATE 084881

E.O. 11652: N/A

TAGS: AFSP, OCON

SUBJECT: AGENDA OF ADMINISTRATIVE OFFICERS CONFERENCE
IN BRASILIA

REF: STATE 058232

1. AGENDA

MONDAY, APRIL 18

8:00
UNCLASSIFIED

UNCLASSIFIED

PAGE 02 STATE 084881

WLCOMING AND INTRODUCTORY REMARKS BOB GERSHENSON
ARA/MGT

8:15 ARA ADMINISTRATIVE OFFICER ROLE MR. GERSHENSON

9:30 FOREIGN SERVICE INSPECTIONS MR. GERSHENSON

9:45 MONEY MANAGEMENT MR. GERSHENSON

11:30 REGIONAL ADMINISTRATION ARTHUR WILEY
REGIONAL ADMINISTRATION
TION

2:00 SECURITY PROGRAM PHILIP HARRICK AND

4:15 A AREA OVERVIEW ROBERT LAMB A/BF

4:45 BUDGET PERSPECTIVES ROGER FELDMAN
A/BF/OB

5:45 FISCAL IRREGULARITIES MARTHA SHAFSHUF
WFC

6:15 ADJOURN FOR DAY

TUESDAY, APRIL 19

9:00 FBO PROGRAM TRUMAN BROWN, FBO

10:15 ALLOWANCES - DISCUSSION ROBERT LAMB, A/BF

10:45 COMMUNICATIONS CHARLES RAMBO, OC

1:30 HOUSING, GOVERNMENT LEASING MR. GERSHENSON

UNCLASSIFIED

UNCLASSIFIED

PAGE 03 STATE 084881

VS. LQA

2:30 PERSONNEL MANAGEMENT MR. GERSHENSON

4:00 CONSULAR SUPPORT ISSUES MR. GERSHENSON

5:00 SUPPORTING ADMINISTRATION MR. GERSHENSON

5:45 DISCUSSION OF GOALS OFMANAGE- MR. GERSHENSON
MENT TRAINING PROGRAM

6:00 ADJOURN FOR DAY

WEDNESDAY, APRIL 20

9:00 BUDGET INPUT FROM ADMINISTRATIVE JOSE CAO-GARCIA

OFFICERS ARA/MGT/FM

2:00 PAYROLL OPERATIONS ROBERT LAMB, A/BF

3:15 CONTINUATION OF BUDGET JOSE CAO-GARCIA
INPUT -

6:00 CLOSE OF DAY SESSION

8:00 P.M. DISCUSSION OF OBJECTIVES UNIVERSITY
AFFILIATES
IN EXECUTIVE MANAGEMENT

THURSDAY, APRIL 21

9:00 - 5:30 EXECUTIVE MANAGEMENT SEMINAR UNIVERSITY
AFFILIATES

8:30 - 9:30 P.M. FILM; "PYGMALION EFFECT"
UNCLASSIFIED

UNCLASSIFIED

PAGE 04 STATE 084881

FRIDAY, APRIL 22

9:00 - 5:30 EXECUTIVE MANAGEMENT UNIVERSITY

SEMINAR AFFILIATES

5:30 - CLOSING REMARKS MR. GERSHENSON

2. DETAILED AGENDA HAND-CARRIED BY JOSE CAO-GARCIA WILL
BE CIRCULATED AT BRASILIA AT THE OPENING OF CONFERENCE.

3. CONFERENCE WILL BE CHAIRED THROUGHOUT BY BOB
GERSHENSON, EXECUTIVE DIRECTOR OF ARA.

4. LIST OF PARTICIPANTS FROM FOREIGN SERVICE POSTS;

ASUNCION - DICK NEWMAN

BOGOTA - JOE CAPRI

BRASILIA - FRANK READY, CARLOS YORDAN

BUENOS AIRES - CHUCK EMMONS

RIO - MANNY SILBERSTEIN

SAO PAULO - TED DAWSON

CARACAS - WEIKKO FORSTEN

LA PAZ - D.R. MC NAUGHTON

LIMA - SAM LUPO

MONTEVIDEO - ROLAND AMATEIS
UNCLASSIFIED

UNCLASSIFIED

PAGE 05 STATE 084881

QUITO - KATHERINE KEMP

GUAYAQUIL - ALPHONSO MARQUIS

SANTIAGO - ROY NELSON

5. AGENDA FOR BUDGET WORKSHOP IS SUBJECT OF SEPTTEL.
VANCE

UNCLASSIFIED

NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 15-Apr-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977STATE084881
Document Source: CORE
Document Unique ID: 00
Drafter: PATERRY:MJT
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770130-0972
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770452/aaaabsum.tel
Line Count: 190
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: b8de98a4-c288-dd11-92da-001cc4696bcc
Office: ORIGIN ARA
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 4
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 77 STATE 58232
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 02-Dec-2004 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2792174
Secure: OPEN
Status: NATIVE
Subject: AGENDA OF ADMINISTRATIVE OFFICERS CONFERENCE IN BRASILIA
TAGS: AFSP, OCON
To: ASUNCION BOGOTA MULTIPLE
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/b8de98a4-c288-dd11-92da-001cc4696bcc
Review Markings:
Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
22 May 2009
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 22 May 2009